

NCS000474_LENOIR 2023 ANNUAL SELF ASSESSMENT

Line No.	Reporting Year (July 1 - June 30)	BMP Ref.	Measurable Goal	Reporting Metric	Comments
2	2	1	Did Lenoir submit the Annual Self-Assessment to NCDEQ prior to August 31 each year?	YES	
11	2	3.B.2.	Did Lenoir develop and distribute new educational fliers about illicit discharges?	YES	
12	2	3.B.2.	If so, how many educational fliers about illicit discharges were distributed?	150	
21	2	4.B.1.	Did Lenoir host a booth at the annual Blackberry Festival to disperse stormwater outreach materials/awareness through the use of interactive educational games and activities?	NO	Did not attend this year due to vacancy in outreach position. Position has now been refilled.
22	2	4.B.1.	If so, how many Blackberry Festival attendees were engaged in stormwater outreach?	0	
31	2	4.B.2.	Did Lenoir provide alternative outreach opportunities if the Blackberry Festival was canceled or as an additional outreach supplement?	YES	Butterly Festival in Hudson (Caldwell County/Lenoir area) was held on 05/06/2023
32	2	4.B.2.	If so, how many attendees were engaged in stormwater outreach?	100	
42	2	5.B.1.	Did Lenoir have WPCOG provide instruction and stormwater educational activities to youth?	YES	
43	2	5.B.1.	If so, how many WPCOG youth education activities/events were provided?	1	
44	2	5.B.1.	If so, how many WPCOG youth event participants were reached?	100	
55	2	5.B.2.	How many storm drains were stenciled?	0	
62	2	5.B.3.	Did Lenoir create a presentation covering stormwater topics to be presented in digital classrooms and/or provided to teachers?	NO	Presentation being created.
63	2	5.B.3.	If so, how many classroom presentations were provided by teachers or staff?	0	
64	2	5.B.3.	If so, how many students were reached by classroom presentations?	0	
77	2	7.B.1.	Did Lenoir provide one presentation about one of the six NPDES Minimum Control Measures at each annual WPCOG Water Quality Conference?	YES	
78	2	7.B.1.	If so, how many attendees were reached during the annual WPCOG Water Quality Conference stormwater presentation?	95	
88	2	8.B.1.	Did Lenoir evaluate the target pollutants and audiences to identify where outreach can be improved?	YES	
89	2	8.B.1.	If so, were any revisions made to target pollutants?	NO	
90	2	8.B.2.	If so, were any revisions made to target audiences?	NO	
104	2	10.B.1.	Did Lenoir maintain and update the stormwater program web page?	YES	
105	2	10.B.2.	Was the annual self-assessment uploaded to the Town of Lenoir's website?	NO	WPCOG's website
106	2	10.B.2.	Did any web page links, contact information, or documents need to be updated?	YES	
107	2	10.B.3.	How many hits did the stormwater program web page receive?	YES	123
122	2	11.B.3.	Did Lenoir provide citizen education as part of the illicit discharge and illegal dumping enforcement process?	YES	
123	2	11.B.3.	If so, how many educational citizen interactions were there during as part of the illicit discharge and illegal dumping enforcement process?	12	
133	2	12.B.3.	How many stormwater hotline calls were received?	12	
138	2	12.B.4.	Did Lenoir stormwater hotline staff receive training in general stormwater awareness, complaint call protocols, appropriate contacts for referral, and typical stormwater issues?	YES	
143	2	12.B.5.	Did Lenoir publicize contact information on the Lenoir's Facebook page, and the stormwater program and WPCOG webpages?	YES	
148	2	15.B.2.	How many messages were received via the web based complaint/reporting/input form?	1	
152	2	15.B.3.	Was the web based complaint/ reporting/input form maintained / updated?	YES	New Form was developed as Microsoft Forms for easier use of government email.
158	2	16.B.1.	Did Lenoir utilize the existing Facebook page to promote public involvement in stormwater programs, events and projects and provide outreach/general stormwater awareness messages?	YES	
159	2	16.B.1.	If so, how many posts were made on the Facebook page related to the stormwater program?	0	In progress of getting more outreach and social media posts for stormwater program

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169	2	17.B.1.	Did Lenoir participate in quarterly Water Resource Committee meetings?	YES	
170	2	17.B.1.	If so, how many quarterly Water Resource Committee meetings did Lenoir participate in?		2 2 of 2
171	2	17.B.1.	If so, how many attendees (total of all meetings) were at quarterly Water Resource Committee meetings that Lenoir participated in?		32
183	2	18.B.1.	Did Lenoir provide a survey to engage the public and gauge public interest in stormwater issues and the stormwater program?	YES	
184	2	18.B.1.	If so, how many surveys were completed?		0
195	2	19.B.1.	Did Lenoir provide and promote volunteer stream cleanup activities?	YES	
196	2	19.B.1.	If so, how many stream cleanup events were held?		1
197	2	19.B.1.	If so, how many stream cleanup participants were there?		2
198	2	19.B.1.	If so, how many trash bags were filled during stream cleanup events?		8
212	2	19.B.2.	Did Lenoir provide materials for volunteer stream cleanup activities hosted by Lenoir and WPCOG?	YES	
219	2	19.B.4.	Did Lenoir supplement or replace stream clean-up time with outdoor educational activities if streams do not have adequate litter available for cleanup?	YES	
220	2	19.B.4.	If so, how many supplemental or replacement outdoor educational activities were held?		0
221	2	19.B.4.	If so, how many supplemental or replacement outdoor educational activity participants were there?		0
233	2	20.B.1.	Did Lenoir update the existing MS4 map to include open channels, storm drain information and flow direction?	YES	
234	2	20.B.1.	If so, was at least 20% of the MS4 area mapped?	Yes	
242	2	20.B.2.	Did Lenoir add newly constructed infrastructure to the existing MS4 map?	YES	
247	2	21.B.1.	Did Lenoir review the IDDE ordinance and update if needed?	YES	
254	2	23.B.1.	Did Lenoir review/update priority areas likely to have illicit discharges?	YES	
259	2	24.B.2.	Did Lenoir perform dry weather inspections in accordance with the SOP and schedule?	YES	
260	2	24.B.2.	If so, how many dry weather inspections were performed?		75
261	2	24.B.2.	If so, how many potential illicit/dry weather discharges were identified?		0
274	2	26.B.1.	Did Lenoir screen priority areas likely to have illicit discharges?	YES	
275	2	26.B.1.	If so, how many illicit discharges were identified in priority areas?		0
283	2	26.B.3.	Did Lenoir evaluate and assess the IDDE plan/program and revise if necessary?	YES	
289	2	27.B.2.	How many verified IDDE issues were identified?		
296	2	27.B.3.	Did Lenoir enforce illicit discharge and illegal dumping violations?	YES	
297	2	27.B.3.	How many illicit discharge and illegal dumping violations/enforcement actions were issued?		12
298	2	27.B.3.	How many illicit discharge and illegal dumping violations/enforcement actions were resolved?		12
310	2	27.B.4.	Did Lenoir establish and maintain a list of chronic violators?	YES	
311	2	27.B.4.	If so, how many chronic violators were identified?		1
318	2	27.B.5.	Did Lenoir evaluate and assess the IDDE Program documentation to identify areas for improvement?	YES	
319	2	27.B.5.	If so, were revisions made to the IDDE tracking sheet?	NO	
329	2	28.B.2.	Did Lenoir train new staff and contractors to identify and report illicit discharges, illicit connections, illegal dumping and spills?	YES	
330	2	28.B.2.	How many new staff and contractors were trained to identify and report illicit discharges, illicit connections, illegal dumping and spills?		31
338	2	29.B.2.	Did Lenoir utilize social media and the stormwater webpage(s) to publicize contact information for IDDE reporting?	YES	
344	2	32.B.2.	Did Lenoir evaluate the IDDE complaint response time?	YES	
345	2	32.B.2.	If so, what was the average response time for IDDE complaints / reports?		12-24 hours
355	2	33.B.1.	Did Lenoir train new municipal staff on proper handling of construction site runoff complaints?	YES	
356	2	33.B.1.	How many new staff were trained on proper handling of construction site runoff complaints?		31
357	2	33.B.2.	How many construction site runoff complaints were received from municipal staff?		4
369	2	34.B.1.	Did Lenoir administer a public survey to receive perspective on construction site runoff?	NO	

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370	2	34.B.4.	Did Lenoir publicize the ability to report concerns about construction runoff issues via the online form on the Lenoir and WPCOG websites and social media?	YES	WPCOG'website
379	2	35.B.4.	Did Lenoir maintain/update the adopted construction site waste ordinance?	YES	
385	2	35.B.3.	Did Lenoir train new municipal staff on identifying and reporting construction site violations?	YES	
386	2	35.B.3.	How many new staff were trained on identifying and reporting construction site violations?		31
393	2	35.B.5.	Did Lenoir enforce construction site violations?	YES	
394	2	35.B.5.	How many construction site enforcement actions were issued?		4
395	2	35.B.5.	How many construction site violations were remedied?		4
410	2	36	Did Lenoir track the number of low-density and high-density plan reviews performed?	YES	
411	2	36	If so, how many low density project reviews were performed?		1
412	2	36	If so, how many high density project reviews were performed?		1
413	2	36	If so, how many low density project reviews were approved?		1
414	2	36	If so, how many high density project reviews were approved?		1
431	2	36	Did Lenoir maintain a current inventory of low-density projects and constructed SCMs, including SCM type or low-density acreage, location, last inspection date and type of enforcement action (if any)?	YES	
436	2	36	How many high density non-municipally owned SCM inspections were performed?		0
441	2	36	How many low-density inspections were performed?		0
446	2	36	How many post-construction enforcement actions were issued?		0
452	2	38.B.1.	Did Lenoir train field and office staff in Stormwater Ordinance procedures and enforcement actions?	YES	
453	2	38.B.1.	How many staff were trained in Stormwater Ordinance procedures and enforcement actions?		31
463	2	38.B.2.	How many post-construction notices of violation were issued?		0
464	2	38.B.2.	How many post-construction Civil Citations were issued?		0
465	2	38.B.2.	How many post-construction violations are still in process of abatement?		0
476	2	39.B.1.	Did Lenoir review post-construction procedures and documents and update as needed?	YES	
488	2	42.B.1.	How many pre-CO SCM inspections were completed?		0
489	2	42.B.1.	How many repeat pre-CO SCM inspections were completed?		0
490	2	40.B.1.	How many permitted projects with O&M Plans received their CO?		0
491	2	42.B.2.	How many SCM inspections were completed by municipal staff?		1 Kattz Corner expansion
492	2	42.B.2.	How many SCM inspections performed by municipal staff were failed?		0
493	2	42.B.3.	How many qualified licensed professional inspections completed with documentation received?		6
494	2	42.B.3.	How many SCMs are under annual inspection enforcement?		16
495	2	42.B.4.	Did Lenoir conduct inspections of 20% of low-density projects this year?		
522	2	43.B.3.	Did Lenoir provide educational materials about low density developments during the issuance of zoning permits, distributed through mailings, posted on social media, and handed out at events?	YES	
523	2	43.B.3.	How many low density educational materials were distributed?		1
532	2	44.B.2.	Did Lenoir provide educational materials to developers about high density development?	YES	
533	2	44.B.2.	How many high density educational materials were distributed?		1
541	2	44.B.3.	Did Lenoir establish/maintain links to all post-construction ordinances, manuals, policies, checklists, design standards, and/or other materials on the website?	PARTIAL	
547	2	45.B.1.	Did Lenoir maintain a Pet Waste Ordinance?	YES	
548	2	45.B.1.	Did Lenoir implement and enforce the Pet Waste Ordinance?	YES	
557	2	45.B.2.	How many educational awareness materials on fecal coliform pollution associated with septic systems and pet waste were distributed?		35
563	2	46.B.2.	How many O&M Plans for municipal facilities with stormwater pollution potential does Lenoir have?		1 In Progress
570	2	47.B.2.	Did Lenoir verify the existing list of municipal facilities with stormwater pollution potential?	YES	
571	2	47.B.2.	How many municipal facilities were verified to have stormwater pollution potential and/or spill risk?		2 Public Works & WTP
572	2	47.B.2.	How many municipal facilities need a SPCC Plan?		1
584	2	47.B.3.	Did Lenoir perform annual good housekeeping facility inspections?	YES	

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585	2	47.B.3.	How many annual good housekeeping facility inspections were performed?	6	3 fire stations, 1 public works, 1 police station, 1 Water treatment Plant
593	2	47.B.4.	How many annual inspections required good housekeeping corrective actions?	6	
599	2	48.B.1	Did Lenoir develop a written spill response procedure plan for each facility that requires one?	YES	
600	2	48.B.2.	How many municipal facilities implemented spill response procedure plans?	1	
607	2	48.B.3.	Did Lenoir review/maintain written spill response plans?	PARTIAL	In progress of an update
608	2	48.B.3.	How many spill response procedure plans were revised?	0	
617	2	48.B.5.	How many non-reportable spills were documented according to the spill response SOP?	0	
618	2	48.B.5.	How many reportable spills were documented according to the spill response SOP?	0	
627	2	49.B.3.	Did Lenoir implement the MS4 O&M Plan?	YES	
631	2	49.B.4.	How many MS4 inspections were completed?	575	
638	2	50.B.2.	How many comprehensive stormwater training sessions for new staff were held?	1	
639	2	50.B.2.	How many new municipal and contractor staff received comprehensive stormwater training ?	31	
650	2	51.B.1.	Did Lenoir inspect the MS4 infrastructure?	YES	
651	2	51.B.1.	How many MS4 catch basins were inspected?	575	
652	2	51.B.1.	How many MS4 conveyances were inspected?	575	Combined numbers of catch basins & conveyances
653	2	51.B.1.	How many MS4 issues were documented?	10	
667	2	52.B.2.	How many MS4 cleanings/maintenance actions were performed?	1,250	
674	2	53.B.1.	Did Lenoir maintain an inventory of municipally-owned SCMs with information including type, year built, date of last inspection and maintenance actions?	YES	
675	2	53.B.1.	How many municipally-owned SCMs are in the inventory?	1	
676	2	53.B.2.	Did Lenoir develop/maintain a SCM Operation and Maintenance Plan for each municipally-owned SCM?	YES	
687	2	54.B.3.	How many municipally-owned SCMs were inspected?	1	
693	2	54.B.4.	How many municipally-owned SCMs had documented deficiencies/required maintenance?	0	
694	2	54.B.4.	How many municipally-owned SCM corrective actions/repairs were performed?	0	
703	2	56.B.1.	Did Lenoir ensure that only certified landscapers/applicators are applying pesticides, herbicides and fertilizers?	YES	
704	2	56.B.1.	How many certified landscapers/applicators are applying pesticides, herbicides and fertilizers?	31	
713	2	57.B.1.	Did Lenoir implement standard operating procedures for vehicle and equipment washing?	YES	
723	2	59.B.1.	Did Lenoir perform street, curb and gutter sweeping as a regular operational task that is performed on a continuous basis?	YES	
724	2	59.B.1.	How many lane miles were swept?	375	
725	2	59.B.2.	Did Lenoir track conveyances/inlets that have frequent problems with pollution to prioritize their maintenance?	YES	Tracking the cleaning of any repeat/frequent issue inlets, ditches, outfalls, etc. cleaned during this time period
726	2	59.B.2.	How many high priority roadway stormwater infrastructure cleanings were done?	0	
741	2	60.B.1.	Did Lenoir remove litter from downtown streets/sidewalks and empty public waste receptacles three times per week or as needed?		
742	2	60.B.1.	How many trash bags were used/collected?	17,056	
751	2	60.B.2.	Did Lenoir collect litter from public right-of-ways outside of downtown on an as-needed basis?	NO	
752	2	60.B.2.	How much trash was collected public right-of-ways outside of downtown (pounds)?	N/A	
761	2	61.B.1.	Did Lenoir collect leaves with vacuum-style equipment from November 4 through January 27?	YES	
762	2	61.B.1.	How many cubic yards of leaves were collected?	3,000	
771	2	62.B.1.	Did Lenoir train first responders on minimizing, collecting and disposing of fluids and other vehicular pollutants following an accident?	NO	
772	2	62.B.1.	How many first responders were trained on minimizing, collecting and disposing of fluids and other vehicular pollutants following an accident?	0	

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781	2	62.B.2.	Did Lenoir equip first responder vehicles with spill kits and material containment tools?	YES	
782	2	62.B.2.	How many first responder vehicle spill kits were used and replaced materials?		0
791	2	62.B.3.	Did Lenoir provide public education materials to inform citizens about vehicle leaks?	YES	
792	2	62.B.3.	How many public education materials to inform citizens about vehicle leaks were distributed?		100
801	2	62.B.4.	Did Lenoir enforce significant vehicle leaks from parked cars under the IDDE ordinance?	YES	
802	2	62.B.4.	How many enforcement actions were issued for significant vehicle leaks from parked cars?		0